Mina Nicole Allen

EXPERIENCE

**The Durango Herald,** Washington D.C. — CapitolHill Reporting Intern

May 2023 - PRESENT

Covering Capitol Hill with a focus on action affecting Southwest Colorado ranging from Environmental to Technology. Focus is writing for print/web, roughly writing 1-2 articles per week, interviewing members of Congress, and reporting both locally and nationally.

**Voice of America,** Washington D.C. — Press Freedom *Intern*

September 2022 - May 2023

Selected as a press freedom intern mainly focused on writing for the web. Topics were focused on the coverage of issues pertaining to global press freedoms. Roughly write 2-3 articles a week, editing audio and visuals, setting up meetings via Skype

**The Eagle,** Washington D.C. — *Features*Editor

May 2022 - February 2023

I am required to bring pitches to news meetings every week and meet with other News Staff Writers to go over stories and pitches that they are writing. I regularly communicate with the Editor-in-chief, Managing Editor, and staff writers to effectively get articles published. Also editing articles while producing my own articles for the paper.

American University Bender Library, Washington D.C. —

Circulation Desk Student Worker and Library Representative

September 2022 - PRESENT

Work behind the circulation desk to help patrons borrow and return books. Problem-solving in case of technical difficulties in the library and communicating with other student workers as part of the Library Student Representative group.

EDUCATION

**American University,** Washington D.C. — B.A. Journalism and *Legal Studies*

August 2021 - PRESENT

A rising senior studying Journalism and Legal Studies.

Osaka International School, Osaka, Japan — IB *Diploma*

MARCH 2007 - JUNE 2020

Selected as Class Representative, Leader of Earth Week Committee, and the sole Student leader of the Ejaad Project.

PROJECTS

AAJA American University Chapter, Washington D.C. —

Co-president

April 2023 - Present

As one of the three Co-Presidents, I oversee our events and coordinate with the DC Chapter of AAJA to strengthen our AAPI journalism and comms community.

**Ejaad Project —** Non-profit organization

I was the first student leader and organizer for the Ejaad Project, where we teach women in Afghanistan about art and English and sell their products in Japan, in which the profit is all given back to the artists.

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n.edu

SKILLS

Strong writing skills, organization skills, interviewing skills, and time management skills

*Computer:* Microsoft Word, Excel, Powerpoint, Google Docs, Adobe Photoshop, Audition, Premire, Zoom, Skype, Microsoft Teams, Premiere Pro and InDesign; Weebly and Wix

Social *media platforms:* Linkedln, Instagram, Twitter, and Facebook

JSTOR, Google Scholar; Library Congress System

AWARDS

**Honors:** GPA 3.9, IB Score of 42/45

Dean’s List: Fall 2020, Fall and Spring 2021, Fall and Spring 2022, Spring 2023

AU School of Communication Mentee

Gridiron Club and Foundation of D.C. Scholarship Recipient

LANGUAGES

Japanese and English

(Bilingual)