

---

# KEITH IAN E. GONZALES

3225 E. Baseline Rd Gilbert, Az 85234 Unit #2111-15 | C: 808-650-1483 | keteyan024@gmail.com

## Summary

---

7 years experience as Video Editor/Graphics Artist, as my first job out of college. With strong customer relation and communication skills. Currently working as on-site technician/inventory services inside the cleanroom for more than a year now as my first job in the United States. Task oriented such as accurate accounting of inventory including receiving, recording and distributing supplies and materials. Safe handling of chemicals as directed. A good team member and eager to always learn new skills for self improvement.

## Skills

---

- Organizational Skills
- Good Communication Skills
- Customer Service Oriented
- Fast- Learner and dedicated in delivering team success and client satisfaction
- Windows, Mac
- MS Office Application(Word, Excel, PowerPoint)
- Adobe Application(Photoshop, Illustrator, Premier, After Effects, Audition, Lightroom)
- Cinema 4D
- Photography,Able to use DSLR Sony, Canon,XD Cameras
- Flexible, forward- thinking, motivated and have the ability to act independently
- Good attention to details
- Programming Languages

## Experience

---

Onsite Technician, Inventory Services Oct 2020 to Present

VWR / Avantor — Intel 4500 S Dobson Rd Chandler, AZ 85248 United States

- Facilitates orders for consumable lab inventory replenishment
- Manages customer's point of use or stockroom inventory
- Responsible for logistical activities such as shipping and receiving of materials through coordination with 3rd party couriers
- May handle and manage chemicals, including hazardous materials
- Basic order entry or follow-up on existing backorders
- Handle and manages chemicals, including hazardous materials
- Maintains and checks safety stations
- Updating and maintaining Standard Operating Procedures
- Cleanroom garment management
- May require traveling between customer sites
- Perform other duties as assigned

Graphics Artist Aug 2018 to Jul 2019

ABS-CBN Corp. — Laoag City, Philippines

- Worked with artistic and technical teams to implement new software for updated animation objectives.
- Collaborated with writers and producers to translate visions into visuals.
- Create graphic templates for easy use by News Editors.
- Creating Lay-outs Tarpaulin Design.

- Helping Editing Video Reports.
- Editing Voice Overs.
- Creating Animation 2D or 3D.
- Creating Animation, Design for Television Commercials.
- Developed engaging marketing and promotional advertisements to generate sales revenue and grow customer base.
- Providing technical Supports.
- Maintain computer equipment and software to ensure secure and efficient operations

**Video Editor** Jul 2012 to Jul 2018

**ABS-CBN Corp.** – Laoag City, Philippines

- Meeting with the News Chief and the News Gathering teams to determine production Stories
- Reviewing raw material to determine shot list.
- Editing Voice Overs
- Manipulating film and video footage using modern editing techniques.
- Trimming footage and putting together.
- Inserting voice overs, sound effects, music, graphics, and special effects.
- Ensuring the project follows a logical sequence.
- Consulting with the Director and production team throughout the project.
- Creating the final cut for broadcasting.
- Playing the Edited Stories when on live.
- Maintain computer equipment and software to ensure secure and efficient operations.
- Providing technical support.
- Identifying and troubleshooting problems.
- Collected data from camera media, transcoded video and audio files and managed file backup systems.
- Contributed to idea development and project management to promote quality and timeliness of project completion.
- Checked video for corruption and confirmed media rendered correctly.
- Uploading News Videos On Youtube and teaser Videos on Facebook.

**InternMetrobank** – Laoag City-Gen. Segundo Ave., Philippines

- Arranging clients files.
- Encoding Foreign bills serial numbers.
- Sanitizing counter tops for client use.
- Basic Technical Support

## Education and Training

---

**Bachelor of Science, Computer Science** June 2008- May 2012 Northwestern University – Don Mariano Marcos Airport Avenue, Laoag City, Philippines

**High School Diploma** Mar 2008 Northwestern University Laboratory High School – Don Mariano Marcos Airport Avenue, Laoag City, Philippines

## Activities

---

- Member, College of Arts and Science Students Organization (CASSO, 2009-2012)
- Member, Integrated Computing Organization of Northwestern Student (ICONS, 2008-20012)

## Seminar Attended

---

- Austrian I.T Exhibit, Baguio Convention Center ( February 21, 2010 )
- Regional I.T Congress, Fort Ilocandia Hotel and Casino (September 2-3,2010 )
- Philippine Youth Congress in Information Technology, University of the Philippines ,Diliman, Quezon City ( September 22, 2011 )
- Tuguegarao Cyber Summit 2012 in Information Technology and Engineering Saint Paul University, Tuguegarao (January 11-13, 2012 )

## Reference

- Bryan R. Realgo :  
News Desk Editor, ABS-CBN Regional (Tv Patrol North Luzon – ilocos,  
Philippines  
Br.realgo@gmail.com  
+63 9178897752
- Hector Hernandez :  
VWR/ Avantor Onsite Supervisor, Fab42 Intel Ocotillo.  
(480) 797-1704