

Bon Lee

Senior at Brigham Young University. Communications major, School of Family Life and Editing Minor. Reporter & Assistant Producer for the BYU Newline

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EXPERIENCE

Brigham Young University, Provo – Reporter, Assistant producer

September 2019 - Ongoing

Create News Packages once a week. Can do Live and Aslive shots. Knows how to work under a deadline. Can come up with story ideas, edit videos, interview, and write web scripts. Has experience writing teasers, cold opens, and bumps.

Toucouleur: International Women in Diplomacy Podcast, Provo/Los Angeles — Podcast producer, Host, Sound engineer

September 2020 – February 2021

Creating a podcast for a Senegal Honorary Consul General stationed in LA. Working on the brand image, questions, interviews, website, and sound engineering as well. Know how to work under pressure and meet deadline. Able to work closely with clients and teammates. Can accomplish tasks requiring details.

Brigham Young University, Provo — Translator/Grader/RA

January 2019 - Ongoing

Translated a BYU professor's thesis from Korean to English (in the process of being published). Created concordances and corpuses of old Korean scripts and specific words only used in Korea. Translated 4 research papers and dissertations for the Anthropology department's research about Korea.

Taught 150+ students so far. Had to create slides for each lecture and come up with activities to check students' understanding of the language. Learned how to be detail-oriented and manage time.

Sustainable Stitchings, Provo — Social media content manager, Video producer

September 2020 – December 2020

Created a social justice platform to promote sustainable fashion. In charge of creating tiktok, YouTube, Instagram videos. Created blogs and drafted blog articles. Learned how to gather information and analyze the current trend to create contents.

Measuring Success Right Podcast, Provo — Host, Sound engineer

September 2020 – December 2020

One of the hosts for the podcast and aided with sound engineering. Participating in

LANGUAGES

Korean – Native

English – Fluent

editing papers for the Journal (Marriott Student Review) side of the podcast as well.

Missionary Training Center, Provo — TRC Actor

January 2019 – January 2020

Worked as a Korean and English TRC. Learned how to encourage missionaries to ask inspired questions and incorporate what the supervisor wanted in my acting.

Brigham Young University Student Association, Provo — Event director

September 2019 – December 2019

In charge of the campaign “Light our Campus”. Manage and organize the social media side of the campaign. Design and order promotional items.

Brigham Young University, Provo — Carpet Crew, Custodian

January 2016 - January 2017

Cleaned carpets and locked up buildings at night. Trained new employees on safety and equipment usage. Learned how to make fast decisions and quickly solve problems or accidents that occurred on the scene.

Provo School District, Provo — Elementary Band sub-director

August 2013 - January 2015

Aided the main director in-class preparation, organizing lesson plans, data entry, directing music, testing, tutoring individual students, and performing.

The Universe, BYU — Intern

June 2013 - June 2013

Interned at the Universe (BYU Newspaper). Shadowed reporters, participated in idea meetings, interview, and write articles. Interviewed Kate Kelly for the issue of “Ordained Women” for an article.

SKILLS

- Leadership
- Fast learner
- Able to judge situations and quickly come up with solutions
- Detail-oriented
- Efficient
- Great Organizer
- Semi-advanced translating skills
- Semi-advanced editing skills
- Great verbal-written communication skills
- Video editing
- Adobe premiere, InDesign, Illustrator
- Microsoft word, PowerPoint, Excel
- Professional camera used for broadcast
- ENPS
- Libsyn
- Social media content creation and account management – Youtube, Instagram,

Facebook, Tiktok
Podcast editing and hosting

AWARDS

FCCLA Nationals Star Event Silver on the presentation "How to Master Flute" May 2015

FCCLA State Star Event Gold on the presentation "How to Master Flute" January 2015

FCCLA Regional Star Event Gold on the presentation "How to Master Flute" September 2015